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| Project: AHI Real-Time Marketing Analytics App  Date: Aug 20, 20XX | | | |
| Name/Organization: | Cary Manning / Marketing | | |
| Overall Project Status of Your Deliverables | | | |
| Deliverable Status:  (Red, Yellow, Green)   * Green: On track for completion as planned * Yellow: Some risks and issues present * Red: Will not achieve desired results | Objectives | Current Health | Forecast/Trending |
| Scope | Yellow | Yellow |
| Schedule | Yellow | Green |
| Budget | Green | Green |
| Help Needed (Requirement and Sources): Describe as “MUST HAVE”, “SHOULD HAVE”, and “LIKE TO HAVE” | * MUST HAVE: Finalized and updated app requirements * SHOULD HAVE: Sponsor approval for a third sprint * LIKE TO HAVE: Additional resource backup due to flu season risks | | |
| Risk: New risks and changes since last report (Add, Change, Delete) | * May not meet 100% of functionality in Version 1 * Increased reporting requirements from leadership * Flu season may impact team availability | | |
| Issues:Risks that occurred or questions you need responses for | * IT over-purchased infrastructure due to initial estimate errors * New $2,000 equipment item identified by Priya * Some leadership reporting needs may not be met in Version 1 | | |
| Recent/Pending Decisions Impacting Project: | * Sprint 3 proposed to recover lost time * Decision on final list of app requirements pending * Cary and Cal conducted retrospective to improve Sprint 2 | | |
| Comments: | * Jose Garcia identified a key design issue early, preventing potential user experience problems. * The team is adapting well to scope changes and collaborating effectively. * Continued stakeholder support is important for final delivery. | | |